

****draft** MAYFLOWER MUNICIPAL HEALTH GROUP FINANCE COMMITTEE**draft***
MINUTES OF MEETING
September 12, 2018
Halifax Town Hall
Halifax, Massachusetts

Attendees: Thomas O'Brien, MMHG Treasurer
Jeanne Sullivan, Town of Hanson
Michael Buckley, Town of Hull/Pembroke
Sheila Avery, MMHG
Dennis Mullins, US Bank

The meeting was called to order at 8:30 a.m.

1. **Accept Meeting Minutes**

Treasurer O'Brien said the second page of the meeting minutes (last sentence in bullet #2) should be thanked not thank.

MOTION: Buckley motioned to accept the June 19, 2018 meeting minutes with the edit.

SECOND: Sullivan

VOTE: Unanimous

2. **Elect Chair/Vice Chair**

MOTION: Buckley motioned to nominate Jeanne Sullivan as Chairman.

SECOND: Sullivan

VOTE: Unanimous

MOTION: Buckley motioned to nominate Lincoln Heineman as Vice Chairman.

SECOND: Sullivan

VOTE: Unanimous

3. **Investment Portfolio update and review**

Treasurer O'Brien said the Finance Committee voted a recommendation to change the investment portfolio from 70% fixed/30% equity to 60% fixed/40% equity. He stated he would like to reaffirm the vote since the Committee has changed. He introduced Dennis Mullens from US Bank.

Mullins passed out his presentation and explained this is the format future reports will look like. He explained this is only a one month performance report and is a short time period to be looking at as this is a long term portfolio.

Mullins said the MMHG portfolio is 30% equity and is safe long term portfolio. He stated they manage as a fiduciary and must take into consideration MMHG's best interest.

Mullins reviewed his presentation and explained page 9 shows all the portfolio holdings.

Mullins explained the rest of the presentation is the market overview. He said they expect returns in the next 10 years to be less versus the previous 10 years.

Mullins said sample investment policy statement and investment objective statement are at the end of the presentation.

4. **Investment Portfolio allocation recommendation**

Treasurer O'Brien asked Mullins his thoughts on switching from 70% fixed/30% equity to 60% fixed/40% equity. Mullins said it will increase the risk of the portfolio and will also increase the return.

Buckley asked how long it would take to complete the allocation change and Mullins said it would happen right away.

Treasurer O'Brien said the General Board needs to vote the allocation change. He said he recommends the switch and doesn't see a huge risk with the minor change.

Chairman Sullivan suggested waiting until all members are in attendance to vote on this.

Buckley asked if we should have a portfolio allocation range to have the flexibility to make changes quickly. Treasurer O'Brien said a range may create a problem and having a set allocation makes sense. Mullins said he wouldn't recommend a range because he would always recommend being at the top of the range.

There was a brief discussion and the Committee decided to schedule a meeting so all members are in attendance.

5. **Next Meeting**

September 20, 2018, 8:30 a.m., at the Halifax Town Hall

Buckley motioned to adjourn the meeting at 9:30, seconded by Sullivan and voted unanimously.

Respectfully submitted,
Sheila Avery

Reference Documents for this Meeting:

US Bank MMHG Report, dated September 12, 2018